

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, SEPTEMBER 29, 1948

The Board of Public Works met in the office of the Governor, Davison Building, Baltimore, Maryland, on Wednesday, September 29, 1948.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, also attended the meeting, as did Mr. John B. Funk, Chief Engineer of Maryland.

MINUTES:

The Minutes of the meeting of August 13, 1948, copies of which were sent to each member of the Board, were approved, as were the Minutes of the 2nd of September, 1948.

CONSTRUCTION:Cheltenham School for Boys:

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Henry A. Knott, Inc., in the amount of \$1,980.00, for installing fire escapes at Cheltenham School for Boys. Payment for this work is to be made from the Contingent Fire Loss account, being a part of the program of \$128,300.00 authorized by the Board at its meeting of October 7, 1947.
- 2- The Board also approved the award of a contract by Cheltenham School for Boys to Columbia Pump and Well Company for the drilling of a well at the school, with the cost not to exceed \$3,000.00. Payment is to be made from the Contingent Fire Loss account, as authorized by the Board at its meeting of October 7, 1947.

Crownsville State Hospital:

- 1- The Secretary brought to the attention of the Board a request received from Crownsville State Hospital for permission to authorize Mr. James R. Edmunds, architect, to proceed with the final plans and specifications for "Employees' Housing" at that institution, and to request bids for this construction to the extent of the funds available to the institution in the General Construction Loan of 1947. This request was recommended by Mr. Funk.

The Board approved the request of the hospital, as made.

- 2- Upon the recommendation of Mr. Kirkman, the Board approved the following contracts for Crownsville State Hospital, payable from the General Construction Loan of 1947-Housing for Employees:-

Baltimore Gas Light Co., for light fixtures for Cottage #1	\$62.75
Westinghouse Electric Co., for electrical panel switch for Cottage #1	10.20,

as well as the expenditure of \$61.49 for other electrical items totaling \$61.49 for Cottage #1, upon the recommendation of Mr. Funk.

- 3- Upon the recommendation of Mr. Kirkman, the Board approved the award of contract by Crownsville State Hospital to Upco Company in the amount of \$75.00 for special floor bonding material, payable from the General Construction Loan of 1947-Deferred Maintenance-Retiling of Kitchen Floor and Deck.
- 4- Upon the recommendation of Mr. Funk, the Board authorized the expenditure of \$10.00 from the General Construction Loan of 1947-Employees' Housing by Crownsville State Hospital for a combination range and socket panel for Cottage #1.
- 5- Upon the recommendation of Mr. Funk, the Board approved the expenditure by Crownsville State Hospital of \$74.25 from the General Construction Loan of 1947-Deferred Maintenance to Kitchen Floor Repairs for 1 Drum of Hydroment, these

repairs to be made by the institution's own labor.

- 6- Upon the recommendation of Mr. Funk, the Board approved the expenditure of \$1.00 by Crownsville State Hospital from the General Construction Loan of 1947-Employees' Housing for 200 Staples for use in Cottage #1.
- 7- At its meeting of June 9, 1948, the Board approved the award of a contract by Crownsville State Hospital to Baltimore Brick Company in the amount of \$42.97, payable from the General Construction Loan of 1947-Employees' Housing. Mr. Funk advised the Board, at today's meeting, that it has been found that the institution had inadvertently taken too much discount on this invoice and that the correct amount of the award should have been reported as \$48.02.

The Board approved the payment of the additional \$7.20 by the hospital, from the above mentioned account.

Department of Budget and Procurement:

- 1- Upon the recommendation of Mr. Kirkman, the Board approved the award of the following contracts by the Department of Budget and Procurement, payable from the appropriation to the department in the General Construction Loan of 1947:-

J. D. Slaughter Co., for installation of electric garage door opener and controls	\$568.00
Westinghouse Electric Co., for ventilating fans and grilles for lavatories	134.94
Construction Service, Inc., for interior painting	2,260.00

Department of Game and Inland Fish:

Mr. Funk advised the Board that bids for the construction of Refuge Resident Manager's Residence at the Millington Wildlife Demonstration Area had been received, in accordance with the authority given by the Board at its meeting of June 29, 1948, and that all bids were found to be excessive.

After a discussion of the matter, upon the recommendation of Mr. Funk, the Board authorized the construction of this Residence under the supervision of the Department of Public Improvements at an estimated cost of \$6,000.00, payable from the \$8,000 reserved in the budget of the Department for this work. Outside contracts are to be let for electrical work and the necessary plumbing, and carpentry and other work will be accomplished with prison labor.

Department of Motor Vehicles:

- 1- Mr. Funk advised the Board that emergency repairs were necessary at the Department of Motor Vehicles by the General Elevator Company, in the amount of \$514.11, and requested approval for the doing of this work.

The Board approved this contract and authorized payment from budget Item #201 of the department.

- 2- Mr. Funk reported to the Board that he had inspected the property of the Department of Motor Vehicles and found that paving was needed for the driveway and the parking lot, as well as interior painting for the old portion of the department's building-including the first, second and third floors.

After a discussion of the matter, the Board approved the doing of this work at an estimated cost of \$16,500 for the paving and \$7,000 for the painting, payable from the Post War Construction Fund-General Balance.

Department of Tidewater Fisheries:

The Secretary advised the Board of receipt of a letter from the Department of Tidewater Fisheries stating that a commission of \$91.07 had been paid to the Linton Rigg Company from the General Construction Loan of 1947, in connection with the sale of the boats "Lower Fishing Bay" and "Nanticoke", and the proceeds of \$1200 and \$101.00 decreased accordingly.

The Board approved the action of the Department in this matter.

Eastern Shore State Hospital:

- 1- Upon the recommendation of Mr. Kirkman, the Board approved an allotment of \$9,477.00 from the Post War Construction Fund to Eastern Shore State Hospital to supplement the appropriation in the General Construction Loan of 1947-Deferred Maintenance-Laundry Equipment, due to an increase in cost of \$14,477.00, of which the institution has \$5,000 available.
See : page 431 for correction.
- 2- Upon the recommendation of Mr. Funk, the Board approved the appointment of Malone and Williams, of Salisbury, as architects for the renovation and replacement of toilet and bathing facilities in the old section of the Eastern Shore State Hospital, at a fee of 7% of the construction cost involved. Funds for the payment of this work are available in Deferred Maintenance-General Construction Loan of 1947-\$18,000.

Hall of Records Building:

Mr. Funk advised the Board that he had made a preliminary examination of the Air-Conditioning System at the Hall of Records, Annapolis, and had found the temperature in the stack area 82°F.-relative humidity 90%, and that the automatic controls are not functioning properly. Investigation disclosed that the Compressor and Blower Fan were the only two units operating.

After a discussion of the situation, the Board approved the appointment of the firm of Turpin, Wachter Associates, of Baltimore, to make a complete study of the entire air-conditioning system at the Hall of Records, and to make recommendations as to the remedial measures required. A full report will be submitted to the Board at the earliest possible date.

Maryland House of Correction:

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by the Maryland House of Correction to Baltimore Machine Works for "Contract D" in connection with the Water Supply Improvements for that institution, payable from the General Construction Loan of 1947, in the amount of \$16,518.00.
- 2- Mr. Funk submitted to the Board request of the Maryland House of Correction to construct 3 Houses for Employees, using prison labor and available materials from the Solomons Base, at an estimated cost of \$4,000 each.

After a discussion of the matter, the Board approved this request, with drawings and specifications, and inspection, to be provided by the Department of Public Improvements, and payment to be made from the General Construction Loan of 1947-Cottage for Housing Employees-\$10,000 and the institution's Contingent Fire Loss Property account-\$2,205.91. The approval given at today's meeting for the use of the funds in the Fire Loss account cancels authority granted on April 14, 1947 to use these funds for a Herdsman's House, as it has been found possible to construct three buildings instead of just one.

Maryland Penitentiary:

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Maryland Penitentiary for fittings, valves and steam traps for the renovation of the kitchen at the institution, payable from the allotment of \$74,400 made from the Post War Construction Fund for repairs and renovations:

Hajoca Corporation	\$156.62
Crane Co.	77.13
J. T. Roberts	172.24
Gas & Electric Company of Baltimore, for additional 4" gas line	500.00 approx.

- 2- Upon the recommendation of Mr. Funk, the Board approved the appointment of Arthur P. Shamer as Superintendent to supervise all of the mechanical work for the reconstruction program for Building "G" of the Maryland Penitentiary, at \$2.75 per hour, plus Compensation and Liability Insurance, with the costs to be payable from the allotment of \$75,000 of State Use Funds set aside for this project.

(Maryland Penitentiary)

- 3- Upon the recommendation of Mr. Funk, the Board approved the award of contract by the Maryland Penitentiary to John F. Heath Company, in the amount of \$5,300.00, for the electrical installation, Shop "G", payable from \$75,000 State Use Funds set aside for this project.
- 4- Upon the recommendation of Mr. Funk, the Board approved a contract between Maryland Penitentiary and Wm. F. Walker, Jr. for the rental of Rooshors and clamps in connection with the placing of reinforced concrete in Shop "G", at a monthly rental of \$217.20 and \$114.00 Freight. Delivery can be made immediately. Payment is to be made from the \$75,000 State Use Funds set aside for this construction.
- 5- Upon the recommendation of Mr. Funk, the Board approved the employment of Mr. George Harrison, refrigeration engineer, to design and supervise the installation of the new refrigeration system at the Maryland Penitentiary, at a salary of \$400.00 per month, payable from the allotment of \$16,800.00 approved on August 13, 1948, from the Post War Construction Fund for this project.
- 6- Mr. Funk advised the Board that additional investigation of the project of installation of a gas line at the Maryland Penitentiary for the kitchen equipment, as covered above, indicates that \$500.00 will not be sufficient for this work. As a consequence, it is recommended that pipe be purchased separately and have the installation accomplished by prison labor, under supervision.

After a discussion of the matter, the Board approved the recommendation and authorized the award of a contract to Martelli Machine Company in the amount of \$539.89 for the purchase of this pipe, this company guaranteeing immediate delivery. Payment is to be made from the Post War Construction Fund and budget Item #401 of the institution, -\$17.00.

Maryland State Police:

- 1- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts by the Maryland State Police:-

Otto Scheungrar, for roof repairs to Barracks and Garage
Building and Barracks "H", Waldorf -- \$ 375.00,
payable from the current budget of the department..

Aetna Construction Company, for repairs to the Old
Soldiers' Home due to damage caused by falling 950.00,
trees --
payable from an allotment of this amount from the Post
War Construction Fund approved for this purpose.

- 2- Mr. Funk brought to the attention of the Board the matter of heating at the Maryland State Police headquarters and the various sub-stations. Plans for these quarters have included the use of oil fired boilers, and due to the oil shortages which have occurred, Mr. Funk requested a directive in this matter from the Board - advising that storage of the oil is the critical point in the situation.

After a discussion of the matter, the Board agreed that provision should be made for the use of coal at the Headquarters Building, Pikesville, but that arrangements should be made for the use of oil at the various sub-stations. Funds for this work are available in the General Construction Loan of 1947.

- 3- Mr. Funk advised the Board that drawings for the Maryland State Police Sub-Station at Frederick were complete and requested instructions as to receiving bids for this work.

The Board requested Mr. Funk to ask for bids for this work, both with and without Barracks, and make a report to the Board at a later date.

With reference to the Sub-station at Cumberland, Mr. Funk advised that he would have a report to make at a later date.

Maryland State Reformatory for Women:

Upon the recommendation of Mr. Funk, the Board approved the following Change

Orders in connection with the contract between the Maryland State Reformatory for Women and the Colwill Construction Company in the amount of \$36,450.00, resulting in a saving to the State of \$2,187.00:

Omission of 11 hollow metal doors and steel frames, and substituting doors and frames from another part of Cottage Building "A".	\$1,480.00
Substitution of metal shower stalls in place of specified marble stalls.	707.00.

Maryland Training School for Colored Boys:

Mr. Funk advised the Board that he had completed the inspection of the property offered to the State by Mr. R. T. Hammond as a possible site for the new Cheltenham School for Boys, consisting of approximately 74.31 acres of land in Anne Arundel County. The property was offered to the State for \$93,000.00, although assessed at \$6,865.00, and a copy of Mr. Funk's report in the matter was forwarded to each member of the Board prior to today's meeting.

After due consideration, the Board decided it was not interested in the offer made by Mr. Hammond.

Maryland Training School for Colored Girls:

- 1- Mr. Funk advised the Board that an inspection of the heating system at the Maryland Training School for Colored Girls showed the need for immediate renovation and overhauling of the existing boiler in order to have the necessary heating capacity at the institution before the beginning of cold weather. To increase the size of the boiler to the required rating, the estimated cost is \$2,000.00, plus a possible additional \$500.00 for contingencies.

After due consideration for the need of these repairs, the Board approved an allotment of \$2,500.00 to cover the estimated cost from the Post War Construction Fund, with the understanding that the work will be done under the direction of the Department of Public Improvements.

- 2- Mr. Funk reported to the Board that he had, as instructed, investigated the need for screens at the Maryland Training School for Colored Girls and found that window screens and screen doors are necessary for several of the buildings at that institution.

After due consideration, the Board authorized the award of a contract by the school to M. Solomon Fly Screen Co., in the amount of \$2,333.00. Payment is to be made from the General Construction Loan of 1947, in which there is an item of \$1,800.00 for screens in the Deferred Maintenance appropriation, together with \$533.00 which the Board allocated to the institution from the General Emergency Fund for screens at today's meeting.

Maryland Training School for Boys:

- 1- The General Construction Loan of 1947 appropriates to the Maryland Training School for Boys the amounts of \$80,000 for sewage disposal plant and \$140,000 for power plant, and Mr. Funk submitted to the Board request of the school for the appointment of architects and consulting engineers for this project.

Upon the recommendation of Mr. Funk, the Board approved the appointment of H. Douglas Andrews & Associates, Consulting Engineers, for the preparation of plans for the sewage disposal plant; and, of Turpin, Wachter & Associates for plans for the addition to the power plant.

- 2- See: Page 431.

Maryland Tuberculosis Sanatoria:

- 1- The Board, prior to today's meeting, approved the award of a contract by the Maryland Tuberculosis Sanatorium-Sabillasville to Monarch Roofing Company for repair work to roof, gutters and siding at the institution, totaling \$4,650.00. Mr. Funk advised the Board that it has been found that an additional expenditure of \$2,000 will be necessary to complete this work and recommended an increase in the contract price accordingly.

After due consideration, the Board approved Mr. Funk's recommendation, with the

cost to be paid from the allotment of funds authorized by the Board on December 9, 1947, for improvements and repairs at the institution.

- 2- Upon the recommendation of Mr. Kirkman, the Board approved the award of a contract by Mount Wilson Tuberculosis Sanatorium to Clarence Kemper, U. S. Soil Conservation Service, in the amount of \$160.00, for construction of a drainage ditch in the farm area, with payment to be made from the General Construction Loan of 1947-Deferred Maintenance and Improvements of Farm Buildings.
- 3- The Secretary brought to the attention of the Board request which had been made by Dr. R. H. Riley, Director, State Department of Health, for housing of patients at the Tubercular Sanatoria of the State, which matter was referred to Mr. Funk for investigation, at a previous meeting.

The Governor stated that a comprehensive study of all of the institutions is to be made under his personal direction, and the Board, therefore, withheld any action on Dr. Riley's request, pending the outcome of the investigations and study to be undertaken at a very early date.

Military Department:

- 1- Upon the recommendation of Mr. Funk, the Board approved the following expenditures from the General Construction Loan of 1947 by the Military Department:--
 - a. Windsor Construction Company - Change Order of \$65.00 for extra lighting fixture at the 104th Medical Regiment Armory, increasing the contract of \$2,622.00 accordingly.
 - b. Windsor Construction Company - Contract in the amount of \$675.00 for painting at the Fifth Regiment Armory.
 - c. J. George Bensel Company - Contract in the amount of \$1,290.00 for alterations and construction of a janitors' locker and toilet room at the Fifth Regiment Armory.
 - d. Henry A. Knott, Inc. - Change Order of \$865.00 for additional work at the Pikesville Armory as requested by General Reckord.
 - e. Windsor Construction Company - Contract for concrete work at the Hagerstown Armory, in the amount of \$2,759.98.
 - f. Henry A. Knott, Inc. - Contract for supply bins at the LaPlata Armory, in the amount of \$280.00.
 - g. Norman K. McLaud - Contract for sanding floors of the Officers' Lounge at the Fifth Regiment Armory, in the amount of \$217.00.
 - h. Windsor Construction Company - Contract for lockers in the LaPlata Armory, at a cost of \$1,313.22.
 - i. Consolidated Gas Electric Light & Power Company - Contract for electrical repairs and various furnishings at the Officers' Lounge of the Fifth Regiment Armory, in the amount of \$1,587.50.
 - j. Consolidated Gas Electric Light & Power Company - Contract for alterations and lighting repairs to the Board Room of the Fifth Regiment Armory, in the amount of \$755.10.
 - k. Windsor Construction Company - Change Order for an additional expenditure of \$175.00 for painting of floor space at the 104th Medical Regiment Armory, increasing the base contract of \$2,622.00 accordingly.
 - l. Henry A. Knott, Inc. - Contract for repair work in the South Room, 3rd floor of the Pikesville Armory, in the amount of \$2,537.00.
- 2- Upon the recommendation of Mr. Funk, the Board approved the following expenditures by the Military Department from current budget funds in Item #201:--
 - a. Emergency repairs to the gas pump at the Fifth Regiment Armory - \$11.35.
 - b. At the Towson Armory - Emergency glazing repairs-\$6.15 and emergency plumbing repairs-\$28.55.
 - c. At the 104th Medical Regiment Armory - Emergency repairs to plumbing by W. Earl Hershey-\$35.82.
- 3- Mr. Funk submitted to the Board bids which were received for certain alterations and renovations made necessary for the Fifth Regiment Armory due to the removal of the Military Department from Annapolis to Baltimore, and requested that the Board designate the source of funds in this instance.

After due consideration, the Board approved the award of a contract by the

Military Department to Windsor Construction Company, as follows:-

Base Bid, payable from an allotment approved for the Military Department from the Post War Construction Fund	\$13,290.00
Alternate #1, for work on Room No. 12, payable from the General Construction Loan of 1947	5,621.76
Alternate #2, for painting of Room #8, payable from the General Construction Loan of 1947	126.50
Alternate #3, for work on Rooms #6 and #7, payable from the General Construction Loan of 1947.	710.38.
	19,748.64

The Miners Hospital:

- 1- Upon the recommendation of Mr. Funk, the Board approved the appointment of C. R. Nuzum, Civil Engineer, of Cumberland, in connection with the property survey for the new Wing at The Miners Hospital, at a cost of \$75.00 for his services. Payment is to be made from the General Construction Loan of 1947.
- 2- The Secretary advised the Board that a review of the work which had been done at The Miners Hospital under the Post War Construction Program discloses that the institution completed certain work for which formal approval by the Board was not obtained at the time, and that payment is from the Post War Construction Fund, as follows:-
 - a. Increase in the contract between the hospital and the John I. Vandergrift Company from \$12,884 to \$14,873.00. \$1,989.00
 - b. Architect's fee for S. Russ Minter. 892.38
 - c. Contract with Adams and Welsh, for insulation. 876.00
(This contract was included on Mr. Kirkman's agenda for April 14, 1947, under the General Construction Loan of 1947)
 - d. Transfer of \$1,641.38 from the general balance in the Post War Construction Fund to the Post War Construction Fund account for The Miners Hospital to enable the institution to make payment for all contracts awarded. 1,641.38

Montrose School for Girls:

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Montrose School for Girls to J. R. Rimbey, in the amount of \$918.76, for repair work to sidewalks, floor drains, pump house and storage house at the institution. Payment is to be made from budget Item #201 of the school.

Morgan State College:

- 1- The Board approved payment of \$566.55 by Morgan State College to Westinghouse Electric Supply Company, for Water Coolers, from the General Construction Loan of 1947-Furnishings for Dormitory, the invoice for these purchases having been approved by the Department of Budget and Procurement.
- 2- The Secretary brought to the attention of the Board correspondence between Taylor and Fisher, architects for the Class Room Building at Morgan State College, Mr. Funk, and himself relative to the plans and specifications for this building. When the preliminary plans for this building were first submitted, it was estimated that the cost would be approximately \$900,000.00. Several conference have been held by Mr. Funk concerning this matter and the present estimate is about \$700,000.00, as covered by the revised plans. There are funds of approximately \$639,000.00 available in the General Construction Loan of 1947.

After a discussion of the matter, the Board approved a fee of 6% for Taylor and Fisher, architects, for this project, on the actual contract cost, and stated that the total cost must be kept within the funds presently available, namely, \$639,000.00.

- 3- The Secretary brought to the attention of the Board a communication received from Morgan State College requesting advice as to the proper disposition of an invoice received by the school from N. Snellenburg Company, of Philadelphia, in the amount of \$27,642.40, for Movable Furniture, Rugs and Draperies, Floor and Table Lamps for the Women's Dormitory recently completed.

On August 20, 1947, the Board approved the award of this contract by the college. However, as the contract did not clear through the Department of Budget and Procurement, or the Department of Public Improvements, the invoice is without the necessary usual approval.

The Board authorized the payment of this invoice from the General Construction Loan of 1947, as approved on August 20, 1947, including any necessary architect's fee.

- 4- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Morgan State College to Globe Improvement Company in the amount of \$14,056.00, for improvements to the President's Residence, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements to Buildings.
- 5- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Morgan State College to Globe Improvements Company, in the amount of \$5,473.00, for the installation of kitchen equipment in the Domestic Science Laboratory. Funds are available for this expense in the Operating Budget of the college, by budget amendment to Item #602.
- 6- Upon the recommendation of Mr. Funk, the Board authorized acceptance by Morgan State College of bid of L. E. Jones Wire and Iron Works, in the amount of \$185.00, for the furnishing of hinged, diamond wire mesh window guards, payable from Item #201 of the institution's budget.
- 7- Mr. Funk advised the Board that bids had been received for various portions of the work contemplated for the Underground Distribution System and Connections at Morgan State College, but that the amount of rock to be removed, based upon the variance of price for the removal will, in all probability, determine the low bidder. The architect and engineer for this work have recommended that test borings of the site be made.

After a discussion of the matter, the Board approved the award of contract to Raymond Concrete Pile Company for such test borings, preliminary to the consideration of the award of a contract by the college for the Utilities in question. The Board requested that a report of the cost of this test boring work be submitted as promptly as possible to the Board, as this expenditure will be paid from the General Construction Loan of 1947-Service Tunnels.

8- See: Page 431.

Rosewood State Training School:

- 1- Upon the recommendation of Mr. Kirkman, the Board approved the following contracts for Rosewood State Training School:--

General Construction Loan of 1947-Two Staff Cottages --

McDowell & Co., for carpets and rugs	\$493.60
Gomprecht & Benasch, for household furniture	960.21
Gomprecht & Benesch, for rugs	377.50
C. H. Lears, for household furniture	533.60
	<u>\$2,364.91.</u>

General Construction Loan of 1947-Deferred Maintenance-Educational, Hospital, Household and Mechanical Equipment --

H. S. Rosenstock Co., for Beauty Shop equipment	\$ 84.00
M. Wahl & Son, for Beauty Shop Equipment	245.00
United Beauty Shop Supply, for Beauty Shop equipment	230.00
	<u>\$559.00.</u>

- 2- Mr. Kirkman advised the Board that the contract authorized for Roeswood State Training School in the amount of \$1,056.00 for 6 water coolers, payable from the General Construction Loan of 1947-Building to House Employees, was not awarded and recommended cancellation of the approval given by the Board.

This recommendation was approved.

- 3- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Rosewood State Training School to Harry T. Campbell Sons Corp., for resurfacing the main entrance road to the school, in the amount of \$1.00 per square yard, the total contract price not to exceed \$3,500.00. Funds are available for this work in budget Item #201, transferred by budget amendment from #406 and #407 of the 1948 budget.

- 4- Upon the recommendation of Mr. Funk, the Board approved a Change Order in the amount of \$150.00 for Rosewood State Training School to cover the installation of a Bay Window in the Dining Room of one of the Staff Cottages now under construction by Wm. H. Sands, Inc. Payment is to be made from the General Construction Loan of 1947.
- 5- Upon the recommendation of Mr. Funk, the Board approved a Change Order for Rosewood State Training School in connection with the contract between that institution and the Lawrence Construction Co. for the Employees' Building, increasing the contract price by \$34.00, and covering the installation of an additional waste line, and of manually controlled faucets to replace self-closing ones. Payment is to be made from the General Construction Loan of 1947.
- 6- Upon the recommendation of Mr. Funk, the Board approved an additional cost of \$85.40 in the contract for the Employees' Building at Rosewood State Training School, to take care of the installation of a recessed wall type fixture for the Exit Lights-\$52.40 and the furnishing of 450 additional lineal feet of BX cable as required by the Underwriters. Payment is to be made from the General Construction Loan of 1947.
- 7- Mr. Funk submitted request of Rosewood State Training School for 1,000 Lin. feet of 2-1/2" pipe for use in repairing and making an addition to the Bull Pen at that institution, using institutional labor.

The Board approved these repairs to the Bull Pen, and the furnishing of the pipe from the Solomons Base. Payment for this pipe is to be made in the usual manner from the budget of the institution.

- 8- The Board approved request of Rosewood State Training School, submitted by Mr. Funk, for materials from the Solomons Base for the construction of two garages in connection with the new Staff Cottages, using institutional labor. As this work will be a part of the new construction work, there will be no charge for the materials to be received from the Solomons Base, nor will there be any architect's fee involved.
- 9- Upon the recommendation of Mr. Funk, the Board approved a Change Order for Rosewood State Training School for the contract for the construction of the Employees' Building, covering the omission of several area-way drains amounting to \$142.00, and decreasing the amount of the contract accordingly.

St. Mary's Female Seminary:

Upon the recommendation of Mr. Funk, the Board approved the award of a contract by St. Mary's Female Seminary to McNew Brothers, in the amount of \$5,033.00, for installation of the heating system for the Lodge and for the Sewage Chlorination Facility. Funds are available in the amounts of:-

\$5,000 from the 1941 Bond Issue-Steam Heating Line to Cottage"
15,500 from the General Construction Loan of 1947-Reconverting and
improving remainder of heating system".

St. Mary's Industrial School:

- 1- Upon the recommendation of Mr. Funk, the Board approved the execution of a Change Order in connection with the contract with Blair Brothers for work at St. Mary's Industrial School to cover extra painting of \$1,535.00 in the Boys' Dormitory #3 at the institution. Funds are available from the allotment from the Post War Construction Fund previously authorized by the Board.
- 2- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order for the work at St. Mary's Industrial School being done by Charles T. King Company, Inc., for renewing certain steam lines at the institution, to the extent of \$654.00 for extra work. Funds are available from the money allotted for these improvements from the Post War Construction Fund.

Springfield State Hospital:

- 1- The Secretary brought to the attention of the Board a letter received from Springfield State Hospital, dated August 20, 1948 but received by the Secretary on September 9, 1948, wherein request is made for an allocation of \$62,104.64 in order that the Employees' Building, now under construction at that institution, may be completed and put into operation, the early part of 1949. It was

stated that these funds are required for the following purposes:-

Completion of the building by The Mullan Contracting Company	\$38,778.00
Architect's fee, on this additional work	2,326.64
Furniture and equipment	21,000.00.

After due consideration of the matter, the Board approved an allotment of \$62,104.64 from the Post War Construction Fund to Springfield State Hospital, as requested.

2- The Secretary brought to the attention of the Board request received from Springfield State Hospital for authority to make the following payments from the General Construction Loan of 1947:-- , which request the Board approved:

- a. "Furnishings and Equipment for Housing now under Construction"--

Westinghouse Electric Supply Co., for 3 Vacuum Cleaners at \$40.57, less 2%.	\$121.71
Electrical Distributing Co., Inc., for 3 range cord sets for stoves in the 3 Cottages for Doctors.	12.99
Safeguard Table Pad Company, for table pads and pad leaves for 3 Cottages for Physicians.	55.35
- b. Employees' Building --

J. T. Roberts & Bro., Inc. for Oakum, Caulking Lead, and soil pipe.	159.25
Hernwood Quarries, for 6500 lb. Flagstone.	27.63
- c. Deferred Maintenance --

The Anchor Post Products, Inc., for posts, from item for "Roads, Walks, Culverts & Fences".	768.33
Suburban Propane Gas Corp., for conversion to gas burning at Women's Group and Epileptic Colony kitchens, from item for "Electric or gas ranges".	190.94
J. Norman Otto-A. A. Harling, Inc., for Iron Drip Pan, from item for "Electric or gas ranges".	200.00
- d. Furnishings and Equipment for Housing now under Construction"--

John Duer & Sons, for stair treads.	12.54
McDowell & Co., for linoleum and stair carpet.	105.40

3- The Secretary brought to the attention of the Board request received from Springfield State Hospital for authority to expend \$242.00 for Ingersoll Rand Bare Air Compressor and \$3.00 for Pulley for motor on the compressor from the General Bond Issue of 1941-Laundry Equipment, to replace worn-out equipment in the laundry of that institution.

The Board approved this expenditure, as requested, to L. A. Benson Company.

4- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Springfield State Hospital to Blair Bros., in the amount of \$3,881.00, for interior painting of the Women's Group. Payment is to be made from budget Item #201 of the institution.

Following award of the above contract, the Superintendent of the hospital requested that the painting of the Dining Room of the Main Dining Hall be deleted from the contract, because of contemplated alterations in the Dining Hall, resulting in a saving of \$1,656.27, or a total contract amount of \$2,224.73.

The Board approved this change.

5- Upon the recommendation of Mr. Funk, the Board approved a contract between Springfield State Hospital and James Manufacturing Co., in the amount of \$483.40, for the furnishing of pen material for the Horse Barn at that institution. Payment is to be made from the General Construction Loan of 1947-Hay and Stock Barn.

6- Upon the recommendation of Mr. Funk, the Board approved a contract between Springfield State Hospital and Wilbur S. Wimmer, in the amount of \$375.00, for the installation of an oil burner in the North Gate House of the institution. Payment is to be made from the current budget of the hospital.

7- Mr. Funk advised the Board that the elimination of the sump pump for the "Employees' Building" at Springfield State Hospital and the substitution of a sewer line is desirable and recommended an extension of the contract with

the Mullan Contracting Company to include the sewer line installation, at an additional cost of \$463.45.

The Board approved this recommendation, with payment to be made from the General Construction Loan of 1947-Employees' Building.

8- Upon the recommendation of Mr. Funk, the Board approved a contract between Springfield State Hospital and Freddy Collins for patch plastering in several buildings of the institution, at \$1.90 per square yard, the contract not to exceed 1200 square yards, or \$2,280.00. Payment is to be made from the allotment of \$14,894.96 authorized by the Board on September 9, 1947 for improvements.

9- Upon the recommendation of Mr. Funk, the Board approved the award of a contract by Springfield State Hospital to V. H. Myers for the installation of partitions in the basement of the Horse Barn to provide Heifer Stalls and the Bull Pen, the total amount of the contract not to exceed 700 concrete blocks - \$288.00. Payment is to be made from the General Construction Loan of 1947-Hay and Stock Barns.

10- See; Page 431.

Spring Grove State Hospital:

1- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between Spring Grove State Hospital and Colwill Construction Company, for alterations to the Old Center Building, in the amount of \$750.00 for tile floors in the toilet rooms as this additional work was not contemplated in the original contract. Payment is to be made from the allotment of funds from the Post War Construction Fund for these alterations.

2- Upon the recommendation of Mr. Funk, the Board approved a further extension of the contract with Colwill Construction Company by Spring Grove State Hospital in the amount of \$55.00, to cover the cost of a Performance Bond in connection with the contract of \$5,519.00 awarded the company for concrete floors. Payment is to be made from the Post War Construction Fund allotment for these repairs at the hospital.

3- Mr. Funk advised the Board that during the course of the work at the Old Center Building at Spring Grove State Hospital it was noted that the plaster in many areas of the basement, first floor and second floor was loose and rotted and, therefore, it was necessary to remove same and replaster these areas to complete the work. The plaster was omitted on 2 walls of the Nurses' Office, on the first floor, and 3 walls on the second floor.

After a discussion of the matter, the Board approved an extension of the original contract by \$1,457.00 for the extra plaster, less \$83.00 for the omissions noted above, or a total extra of \$1,374.00. Payment is to be made from the Post War Construction Fund allotment.

4- Upon the recommendation of Mr. Funk, the Board approved the award of the following contracts for repairs at Spring Grove State Hospital, payable from the current budget of the institution:-

John R. Crocker Co., for installation of an 8" cast iron sewer for the Main Center Building.	\$915.41
John R. Crocker Co., for plumbing fixture installed in the Doctors' Quarters.	240.00.

5- See: Page 431.

State Department of Education:

1- Bowie State Teachers College:-

a. The Board authorized payment of \$694.00 by the State Department of Education-Bowie State Teachers College to C. H. Lears, Inc., for chairs and rugs for the Dormitory being reconstructed, from the General Construction Loan of 1947.

b. Upon the recommendation of Mr. Kirkman, the Board approved the award of

the following contracts by Bowie State Teachers College, payable from the General Construction Loan of 1947-Reconstruction of Dormitory:-

Baltimore Gas Light Co., for table lamps	\$ 150.75
State Use Industries, for mattresses	129.60
R. Mars, The Contract Co., for furniture	1,060.25
	<u>\$1,340.60.</u>

2-Frostburg State Teachers College:-

- a. The Secretary brought to the attention of the Board letter received from Dr. T. G. Pullen, State Superintendent, requesting a revision of the approval of the Board given on August 7, 1947, for the use of \$9,000 of the 1947 General Repairs Reserve toward the cost of the present construction work at the Frostburg State Teachers College, to permit the use of --

General Repairs 1947 Reserve	\$9,264.00
General Repairs 1946 Reserve	2,520.48,

 instead. These revised figures were used by the Department in submitting its request of August 3, 1948, for additional work in the amount of \$39,494.00, which work was approved at the meeting of the Board held on August 13, 1948.
- b. Upon the recommendation of Mr. Funk, the Board approved contract between Frostburg State Teachers College and Rosenbaum Bros., in the amount of \$351.30, for the installation of asphalt tile in the main corridor of the former main Administration Buildings. Payment is to be made from the current budget of the school.

3- Salisbury State Teachers College:-

- a. Upon the recommendation of Mr. Funk, the Board approved a Change Order in connection with the contract between Salisbury State Teachers College and Blair Brothers for interior painting. This Change Order involves omitting the painting of certain areas on the first floor of the North Wing and substituting in place thereof certain areas on the first floor of the Administration Building. There is no change in the contract price.
- b. Upon the recommendation of Mr. Funk, the Board authorized the award of a contract by Salisbury State Teachers College to the Carl S. Goslee Roofing Company in the amount of \$655.00 for necessary roof repairs. Payment is to be made from the current budget of the institution.

4- Towson State Teachers College:-

- a. Upon the recommendation of Mr. Kirkman, the Board approved contract between Towson State Teachers College and Samuel Olsen Manufacturing Co., in the amount of \$2,768.00, for a Cafeteria Tray Conveyor. Payment is to be made from the General Construction Loan of 1947-Improvements of School Buildings and Educational Equipment.
- b. Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between Towson State Teachers College and Webster Waterproofing Co., in the amount of \$360.00, for repointing cracks around the parapet of the Elementary School Building at the institution, payable from the General Construction Loan of 1947.
- c. Upon the recommendation of Mr. Funk, the Board authorized the award of a contract by Towson State Teachers College to Harry T. Campbell Sons Corporation, in the amount of \$2,266.50, for widening and improving the South Entrance Road of the institution. Payment is to be made from the General Construction Loan of 1947.
- d. Upon the recommendation of Mr. Funk, the Board approved an extension of contract between Towson State Teachers College and Blair Bros. for painting at the school, to include painting additional rooms in the College Administration Building at a cost of \$1,125.00. Funds are available in the ~~Deferred Maintenance Budget of the college~~ item in the General Construction Loan of 1947.

State Department of Health:

- 1- Mr. Kirkman submitted to the Board for consideration request of the State Department of Health for an allotment of \$241,682.00 to cover the purchase of essential equipment and supplies for the Deer's Head State Hospital.

The Board felt that this was not a matter on which it should take action, but that the department should submit this request for consideration by the Legislature at the 1949 Session.

- 2- Mr. Funk submitted to the Board a request for approval to a Change Order extending the contract for the Bacteriology Building to cover additional interior painting of \$6,125.00. Mr. Funk stated that he had been advised by the Department that there were funds available for this work in the amount of \$5,426.15,

the balance in the money for completing the Bennett Hall Annex, plus \$2,713.08 which is the Department's share of Federal matching money from the Hill-Burton appropriation.

After a discussion of the matter, the Board approved the execution of this Change Order pending verification of the figures submitted by Mr. Funk as being available from the General Construction Loan of 1947; or the dedication of current budget funds of the Department for this additional expense.

- 3- Mr. Funk stated that in accordance with recommendations approved for patient safety and evacuation during a fire emergency, the Department of Public Improvements has prepared plans and specifications for the installation of double doors to private and semi-private rooms - Wards 1, 3, 4, 5 and 7, of the Ritchie Chronic Disease Hospital, and requested bids for same.

After due consideration, the Board approved the award of a contract by the State Department of Health to Omar W. Keckler, in the amount of \$1,395.00, for this work, with payment to be made from the budget of the department for 1947-48.

- 4- Upon the recommendation of Mr. Funk, the Board approved the following Change Orders for the contract between the State Department of Health and John McShain, Inc., for the Bacteriology Building:-

- a. Elimination of new radiation on the third floor.
b. 157 numerals and one letter.

\$244.00 / credit
158.00 - extra

- 5- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Livezey Linoleum Floors, Inc., in the amount of \$195.00, by the State Department of Health, for the installation of sound insulation in the proposed I. B. M. Rooms of the department. Payment is to be made from the current budget of the department.

State House Improvement Loan of 1948; and State House Repairs:

- 1- Upon the recommendation of Mr. Funk, the Board approved Change Order to omit "Bill Compartment" as specified for the House and Senate Bill Rooms, as well as for omitting Counter and Gate in connection therewith, and substituting additional work for a Bill Room on the first floor of the Court of Appeals Building, resulting in a deduction of \$230.00 in the original contract with John McShain, Inc., payable from the State House Improvement Loan of 1948.
- 2- Upon the recommendation of Mr. Funk, the Board approved award of a contract to Zoll & Sons, in the amount of \$28.00, for reproducing prints of special electrical fixtures to use as a basis for taking bids for electrical fixtures for the old portion of the State House. Payment is to be made from the allotment of \$70,000 approved from the Post War Construction Fund for the State House repairs and improvements.
- 3- Upon the recommendation of Mr. Funk, the Board approved the award of a contract in the amount of \$14,485.00, to Blumenthal-Kahn Electric Co., Inc. for the furnishing and delivery of lighting fixtures for the Pedestrian Tunnel and Renovations of the State House and Court of Appeals Building. The lamps to be used in these fixtures are to be purchased through the Department of Budget and Procurement. Payment is to be made from the State House Improvement Loan of 1948.
- 4- Upon the recommendation of Mr. Funk, the Board approved the execution of a Change Order for the contract with John McShain, Inc. for the construction of a Pedestrian Tunnel and Renovations of the State House and Court of Appeals Building, deleting from the contract the requirement for the furnishing of steel lockers - \$1,800.00, as these lockers are to be made at the Maryland Penitentiary.
- 5- Mr. Funk advised the Board that bids had been received on repairs to the elevators in the State House and Court of Appeals Building, which are about 44 years old, and that since it was felt that the bid received for this work from the General Elevator Company (\$36,807.00) was felt to be rather high, bids were obtained on September 8, 1948, for a new elevator in the Court of Appeals Building and a new elevator to replace the existing elevator in the State House.

After a discussion of the matter, the Board approved the award of a contract to

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the Otis Elevator Company, in the amount of \$52,285.00 for the two elevators, and approved an allotment from the Post War Construction Fund for this purpose. The time limit on this contract is January 15, 1949.

- 6- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order to the contract with John McShain, Inc., for the construction of a Pedestrian Tunnel and Renovation of the State House and Court of Appeals Building, increasing the contract by \$11,540.00, to cover additional work recommended by the Architectural Board and the Legislative Committee, as set forth in Item #72 of Mr. Funk's agenda for today's meeting. State House Improvement Loan of 1948.
- 7- Upon the recommendation of Mr. Funk, the Board authorized a Change Order to the contract with Blumenthal-Kahn Electric Co., Inc. extending the contract by \$1,900.00 for replacement of certain defective cables, conduits, etc. at the State House and Court of Appeals Building encountered in the prosecution of the contract awarded. Payment is to be made from the State House Improvement Loan of 1948.
- 8- Upon the recommendation of Mr. Funk, the Board approved a Change Order in the contract with John McShain, Inc. for the State House and Court of Appeals Building Tunnel and Renovations, decreasing that contract by \$1,900.00 covering omissions in the work in the House Committee Room #1 and the Chairman's Office #1, in the State House, and just painting the space. State House Improvement Loan of 1948.
- 9- Mr. Funk advised the Board that the Architectural Board has recommended certain changes in the West Lobby of the Court of Appeals Building, and pertaining to the contract with John McShain, Inc.

The Board approved these changes, at a cost of \$3,219.00, payable from the State House Improvement Loan of 1948.

- 10- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Hampshire Corporation, in the amount of \$18,162.00, for acoustical treatment of the Senate and House Chambers in the State House, with the stipulation that the work be completed in 42 calendar days from the date of award of the contract. Payment is to be made from the State House Improvement Loan of 1948.
 - 11- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order for the John McShain, Inc. contract at the State House and Court of Appeals Building, in the amount of \$1,100.00, to cover the additional work of removing an additional brick wall in the second floor of the State House Building, which was not contemplated in the original contract. Payment is to be made from the State House Improvement Loan of 1948.
 - 12- Mr. Funk advised the Board that difficulty in cutting wall footings in the elevator pit in the Court of Appeals Building (which were not indicated on the drawings) will entail additional expense of approximately \$50.00 with the general contractor, John McShain, Inc.
- The Board approved a Change Order for this work, payable from the State House Improvement Loan of 1948.
- 13- Upon the recommendation of Mr. Funk, the Board approved the award of a contract to Consolidated Gas Electric Light & Power Company, in the amount of \$9,390.00, for the furnishing of Chandeliers to be installed in the new portion of the State House. Payment is to be made from the State House Improvement Loan of 1948.
 - 14- The Secretary took up with the Board the matter of issuance of bonds as authorized by Chapter 8 of the 1948 Extraordinary Session of the General Assembly, known as the "State House Improvement Loan of 1948", to provide funds for a Pedestrian Tunnel and Renovations of the State House and Court of Appeals Building, Annapolis, Maryland.

The Board felt that so long as the work could be taken care of out of funds advanced from the General Treasury, it would not be necessary to issue the Loan at this time.

State Tobacco Warehouse:

Upon the recommendation of Mr. Funk, the Board approved a contract with Henry A. Knott, Inc., in the amount of \$5,527.00, for repairs to the State Tobacco Warehouse as authorized at the meeting of the Board held on August 13, 1948. Payment is to be made from the allotment of \$10,000 approved from the Post War Construction Fund at that meeting.

Solomons Base:

- 1- The Secretary brought to the attention of the Board a letter received from Dr. R. V. Truitt, Director of the Department of Research and Education, submitting plans for the use of certain parts of the Naval Amphibious Training Base at Solomons acquired by the State.

The Board decided to defer action on these recommendations looking toward the future use of the Base until the demolition work now underway is completed, and stated that until that time Mr. Funk would be in charge of the property.

- 2- Mr. Funk discussed with the Board the question of the future use of the Solomons Base, particularly in view of the request received from the Board of Natural Resources recommending the designation of Dr. R. V. Truitt to administer the facilities which that department wishes to use on the Base, these facilities being outlined in a letter dated September 3rd, 1948, which Dr. Truitt had written to the Board.

It was decided that in view of the fact that so much work remains to be done at the Base before the State will be in a position to definitely assign the control of it to any State Agency that Mr. Funk should be continued in charge of the operations until the time is reached when it's felt that the work to be done, under his supervision, shall have been completed.

Upon the recommendation of Mr. Funk, the Board approved the following work at Solomons Base and authorized an allotment of the necessary funds from the Post War Construction Fund:-

a. Conversion of Buildings Nos. 37 and 116 to workmen's cottages, for use of the caretaker and boat carpenter.	\$2,000
b. Painting and minor repair of Classroom Building No. 27.	2,000
c. Painting and Repair of Building No. 21, for a Recreation Building.	3,500
	<u>\$7,500.</u>

It was also agreed that the clean up work, as mentioned in Mr. Funk's agenda for today's meeting and elaborated upon by him at the meeting, be done, by prison labor at a book cost of about \$10,000.

Mr. Funk stated that the total cost of the demolition work to the State, to the end of November 1948, will be approximately \$118,000.00, with the salvage value of the materials approximately \$295,000.00, or a profit to the State of \$177,000. Of the \$118,000 mentioned, \$90,000 has already been allowed by the Board for this operation.

The Board approved the allocation of an additional \$28,000 from the Post War Construction Fund to complete the job.

- 3- The Board approved request of the Department of Public Improvements for the use of 10,000 square feet of lumber from the Solomons Base for use in partitioning new office space for the department, without charge as there are no funds available in the department's budget for such an expense. The landlord is willing to erect these partitions if the Department will furnish the necessary material.
- 4- The Board approved the sale of kindling wood from the Solomons Base to Charles O. Dowell-\$5.00 and Rev. John H. Fog-\$5.00.
- 5- The Board felt it could not approve request of the University of Maryland for 375,000 Bd. Ft. of lumber from the Solomons Base for use in the Physical Education Building, without charge. If the University obtains this material from the Solomons Base a charge for one-half of its value is to be made in the usual way, for payment by the institution.

Springfield State Hospital:

- 10- Upon the recommendation of Mr. Funk, the Board approved a contract with John R. Crocker Co., in the amount of \$870.00, for the installation of floor drains in the Employees' Building, Springfield State Hospital. Payment is to be made from the General Construction Loan of 1947, the contingency fund of \$6,200.00 established for the Employees' Building.

Spring Grove State Hospital:

- 5- Upon the recommendation of Mr. Kirkman, the Board approved contract for the following equipment for the Cottages for Employees' Village at Spring Grove State Hospital:--

Gomprecht and Benesch --

108 Beds @ \$14.60	\$1,576.80	
108 Pillows @ \$2.00	216.00	
108 Dressers & Mirrors @ \$76.50	8,262.00	
108 Desks @ \$22.50	2,430.00	
108 Chairs @ \$13.00	1,404.00	
108 Lamps @ \$6.00	648.00	\$14,536.80.

Maryland Penitentiary --

108 Mattresses @ \$10.20	\$1,101.60	1,101.60.
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Payment is to be made from the General Construction Loan of 1947-Addition to Employees' Village.

Morgan State College:

- 8- The Secretary brought to the attention of the Board a request received from Morgan State College for permission to spend a sum not exceeding \$7,000.00 for equipment for a statistical laboratory, with payment to be made from the General Construction Loan of 1947-Laboratory, classroom, household, library and educational equipment.

This matter was referred to Mr. Kirkman for investigation and recommendation.

Maryland Training School for Boys:

- 2- The Secretary brought to the attention of the Board a request received from Maryland Training School for Boys for approval to the payment of as much as \$10.35 per cubic yard for ready mixed concrete to Harry T. Campbell.

After a discussion of this matter, inasmuch as the original contract for this concrete was cleared through the Department of Budget and Procurement, the Board referred this request to Mr. Kirkman for investigation. The original price for this material was \$9.05 per cubic yard, payable from the General Construction Loan of 1947-Farm Buildings.

Eastern Shore State Hospital:

- 1a- Mr. Kirkman advised the Board that the approval given for an allotment of \$9,477.00 from the Post War Construction Fund to Eastern Shore State Hospital toward the cost of Laundry Equipment will supplement the appropriation in the General Construction Loan of 1947-New Barn and Improvements to Electrical and Water System rather than Deferred Maintenance.

The Board amended its approval, given on page 418, accordingly.

University of Maryland:

- 1- Mr. Funk advised the Board that emergency repairs were necessary to the heating plant of the Princess Anne College and recommended approval to award of a contract by the school to John R. Crocker, in the amount of \$4,590.00, for the installation of a Stoker at the institution, to insure adequate heat.

The Board approved this recommendation, with the contract to be payable from an allotment of \$4,590.00 from the Post War Construction Fund.

- 2- Upon the recommendation of Mr. Funk, the Board approved award of a contract by the University of Maryland to Eugene Chaney for repairing entrance roads at the Tobacco Experimental Farm at a cost not to exceed \$1,100.00, with payment to be made from current budget funds for the Tobacco Experimental Farm.
- 3- Upon the recommendation of Mr. Funk, the Board approved a contract between the University of Maryland and S. J. Martenet & Company, in the amount of \$1,750.00, for survey work necessary for the Psychopathic Hospital site in Baltimore. Payment is to be made from the General Construction Loan of 1947.
- 4- The Board approved request of the University of Maryland for authority to appoint Henry P. Hopkins, architect, to prepare drawings and specifications for an addition to the back of the Armory at College Park, at a fee of 6% of the cost of the project. Mr. Funk stated that he had been advised that this project would be submitted to the General Assembly of 1949 for approval.

After due consideration of this request, the approval was given with the understanding that the fee in this case would be taken care of by the University of Maryland out of current budget funds, and that if this project would be included in a Bond Issue at the next session of the Legislature, the University could be reimbursed for the funds so expended out of the current budget.

- 5- Upon the recommendation of Mr. Funk, the Board approved execution of Change Order #3 to the contract between the University of Maryland and George Hyman Construction Company for the Glenn L. Martin College of Engineering. This Change Order covers the omission of transite ceiling in Transformer Room #30 and the addition of metal lath at stucco spandrels at the rear of the building, in the amount of \$68.00, additional to the contract price. 1947 Bonds.
- 6- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order in the amount of \$60.26 to the contract between the University of Maryland and George Hyman Construction Company for construction of the Glenn L. Martin College of Engineering, resulting in a decrease in the original contract price accordingly. General Construction Loan of 1947.
- 7- Upon the recommendation of Mr. Funk, the Board approved an extension of the contract between the University of Maryland and Leo Butler Co. to include construction of additional sanitary sewer piping for Glenn L. Martin College of Engineering, in the amount of \$5,124.80, with payment to be made from budget funds of the University.

At the same time, the Board approved Mr. Funk's recommendation that a Clerk of the Works be employed to supervise this construction, with the cost to be borne by the University of Maryland; or, as an alternate, that Mr. Speaks, now in the employ of the University of Maryland, be required to report directly to Mr. Funk in connection with the work being done by him on this contract.

- 8- Upon the recommendation of Mr. Funk, the Board approved execution of a Change Order by the University of Maryland to the contract with Leo Butler Company for certain additional work for the sanitary sewer system for the Glenn L. Martin College of Engineering, in the amount of \$3,094.00. Payment is to be made from current budget funds of the institution.
- 9- Upon the recommendation of Mr. Funk, the Board authorized the following contracts with the University of Maryland, payable from current budget funds of the institution.
 - a. Execution of Change Orders extending the contract with Cummins-Hart Construction Company in the amount of \$75.00, for work at the Medical Care Center, Baltimore, Maryland.
 - b. Electrical Construction Company, in the amount of \$600.00, for improved lighting of the Cashier's Window at the University Hospital.
Skil-Kraft, in the amount of \$330.00, for remodeling of Cashier's Window at University Hospital.
 - c. E. L. M. Fishpaw, Inc., in the amount of \$1,169.00, for painting of the Law School Building, Baltimore.
 - d. Charles R. Jackson & Son, in the amount of \$571.00, for converting a lavatory and adjacent Men's Room to Office Space for the R.O.T.C. Representative.
 - e. Louis Dollinger, in the amount of \$67.50, for installation of an electrical

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- drinking fountain for the office of the Dean of the School of Medicine.
- f. For the Dean's Office-School of Pharmacy: Stebbins & Martin, in the amount of \$1,007.00 for flooring, ceiling and partition work.
For Office of Assistant Business Manager: George F. Heubeck Corporation, in the amount of \$1,105.00, for plumbing and heating work.
For Office of Dean of Pharmacy, and Practice Court of the Law School: Electrical Construction Company, in the amount of \$437.00, for electrical work.
 - g. Skil-Kraft, in the amount of \$475.00, for installation of transoms and openings above Cashier's Window, and removal of partition in the Business Office, of the University Hospital.
 - h. Charles E. Scrivener Company, Inc., in the amount of \$640.00, for the installation of new floors in the Admissions Office-Medical School.
 - i. Fedeli Construction Company, in the amount of \$535.00, for repair to entrance of Pathology Building-School of Medicine, damaged by auto accident.
 - j. Execution of a Change Order, in the amount of \$280.00, to contract with Edward G. Fick & Co., for emergency roof repairs in the Law School Building, the Dental Building, and the Gray Laboratory Building.
 - k. E. L. M. Fishpaw, Inc., in the amount of \$3,078.00, for painting exterior of Medical Building and Dental-Pharmacy Building.
 - l. Execution of a Change Order, in the amount of \$14.00, to contract with Electrical Construction Company for installation of a night light over the safe, University Hospital.
 - m. Electrical Construction Company, in the amount of \$425.00, for electrical work in the Registrar's Office-Administration Building, Baltimore.
 - n. Hampshire Corporation, in the amount of \$911.00, for removing flooring in office, classroom and laboratory space in the Baltimore Schools.
 - o. Fidelity Engineering Corporation, in the amount of \$984.00, for installation of air-conditioning equipment in the office of the Dean of the School of Medicine.
 - p. Gas & Electric Company of Baltimore, in the amount of \$25.00, for an emergency basis contract for repairs to control switch on a motorized valve on a steam line.
 - q. Lewis Brothers, in the amount of \$4,850.00, for painting of eight Veterans' Barracks.
 - r. E. L. M. Fishpaw, Inc., in the amount of \$5,709.00, for painting of the Administration Building, Gray Laboratory, Medical Library, Bressler Building, and Pathology Building.
 - s. Floor Krafters of Baltimore, in the amount of \$114.00, for installation of Venitian Blinds in the Registrar's Office and Administration Building.
 - t. Fideli Construction Company, in the amount of \$454.00 plus \$125.00, for concrete walks adjacent to the School of Medicine and removal & repair of brick of the foundation wall of the Administration Building.
 - u. Standard Art & Marble & Tile Company, in the amount of \$780.00, for tiling toilet room, walls and floors of the Athletic Department.
 - v. Cyclone Fence Division, in the amount of \$2,909.79, for fencing animal husbandry department.
 - w. General Floor Service Company, in the amount of \$1,590.00, for renewing the flooring in the Science Building.
 - x. Johannes & Murray, in the amount of \$241.00, for professional services; and Gerber, Lutz & Scheibla, in the amount of \$225.00, for preparing plans, for the Bull Barn for the Dairy Husbandry Department.
 - y. General Electric Company, in the amount of \$8,674.50, for furnishing and installing additional refrigeration equipment for the Dining-Hall at College Park.
 - z. Armstrong Cork Company, in the amount of \$455.00, for renewing insulation to refrigeration piping at the Dairy Manufacturing Laboratory.
 - aa. F. J. Weiprecht, in the amount of \$3,350.00, for installation of a heating plant at the Tobacco Experimental Farm.
 - bb. Carroll Wrecking Company, in the amount of \$1,075.00, for the demolition

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of properties at \$117 and \$119 South Greene Street.

cc. Extension of contract with Fideli Construction Company, in the amount of \$175.00, for the repair of the columns and bases on the front of the Medical Building.

- 10- Upon the recommendation of Mr. Funk, the Board approved the employment of Johannes & Murray, architects, by the University of Maryland, for the preparation of plans for a Swine Barn at the Otten Farm, payable from the item of \$12,000 carried in the budget of the University of Maryland for "repairs to the barns and fences" at College Park provided in Amendment #435, dated July 14, 1948.

Post War Construction Fund:

The Board approved the following payments which were made from the Post War Construction Fund by the State Comptroller's Office since the last meeting:--

Clerks of the Works - Item #7	\$ 478.60
Solomons Base - Item #5	2,394.60
Solomons Base - Item #6	6,106.50
Department of Public Improvements - Item #9	1,211.77
Improvements to State House	15,560.18
State Tobacco Warehouse	6,588.96
Deer's Head State Hospital	94,796.05
Springfield State Hospital	1,697.56
Spring Grove State Hospital	17,665.75
Maryland Penitentiary	1,240.00
University of Maryland-College Park	259,476.96
St. Mary's Industrial School	9,487.00
	<u>\$416,703.93.</u>

BOARD OF PUBLIC WORKS:

The Secretary brought to the attention of the Board report received from the State Auditor covering his examination of the accounts and records of the Board for the period from July 1, 1944 to June 30, 1947.

After a discussion of this report, the Board ordered it filed.

CLERKS OF THE CIRCUIT COURTS:

The Secretary brought to the attention of the Board a file of correspondence between the State Comptroller and Mr. Clayton K. Watkins, Clerk of the Circuit Court for Montgomery County, relative to twenty \$11.00 State Documentary Stamps which seem to have disappeared from the office of the Clerk. Mr. Watkins stated that a thorough search has been made, without success, to locate these stamps, and requested instructions as to how the matter might be straightened out.

After a discussion of the matter, the Board instructed the Secretary to refer this case to the Attorney General for his review and recommendation.

COMPTROLLER OF THE TREASURY:

The Secretary brought to the attention of the Board request of the Senator Cocktail Lounge, Baltimore, for a refund of Admissions Taxes paid to the State in error during the Period October 1943 through August 1945. This refund was recommended by the Admissions Tax Division of the State Comptroller's Office, to which office request for the refund was first made in September 1945.

The Board approved payment of the refund, in the amount of \$237.09, from Miscellaneous Appropriation #2.

COURT COSTS:

Upon the recommendation of The State Law Department, the Board approved payment of the following items from the budget of the Board of Public Works, covering

costs:-

Clerk of the Superior Court of Baltimore City in the case of American Bank Stationery Co.	\$ 5.60
The Daily Record in the case of Susquehanna Power Co.	127.70
The Daily Record in the case of Thelin, et al	360.70

DEPARTMENT OF BUDGET AND PROCUREMENT:

Governor Lane announced that he had received from Mr. Walter N. Kirkman his resignation as Director of the Department of Budget and Procurement, effective October 1, 1948, and that although he was reluctant to accept the resignation, he was persuaded to do so because of the reasons given by Mr. Kirkman. He stated, however, that because of the Budget for the next biennium which is in course of preparation and the work which would be involved in connection with the passage of the Budget, he had prevailed upon Mr. Kirkman to be available in a consultant capacity until April 1, 1949, with the understanding that he would receive salary at the same rate he had received as Director of the Department of Budget and Procurement.

At the request of the Governor, the Board approved an allocation of \$4,500.00 from the General Emergency Fund to the Department so that the necessary funds would be available to take care of compensation to Mr. Kirkman during the six months when he would be rendering services in an advisory capacity.

The Board also approved the presentation to Mr. Kirkman of the desk and chair which he has used in the past years as Director of the Department of Budget and Procurement.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary brought to the attention of the Board a report received from the Employment Security Board for the quarter ending June 30, 1948, showing in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and a list in detail of the interest waived, the balance of accounts abated and adjusted and the accounts that, in the opinion of the Board are uncollectible. There was also submitted with the report a letter from Special Assistant Attorney General Aaron A. Baer, recommending approval of the report as submitted.

After due consideration, the Board approved the report submitted.

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board a letter received from the Attorney General, dated August 26, 1948, in which Mr. Hammond advised the Board that under the Will of William S. Thomas the State of Maryland has been bequeathed a farm in Howard and Carroll Counties, to be used for Park purposes or for the Game Division of the Conservation Department, and requesting advice as to whether the State is willing to accept the land on the conditions set forth in the Will.

The Secretary also submitted a letter received from Mr. Ernest A. Vaughn, Director of the Department of Game and Inland Fish, advising that the Game and Inland Fish Commission has endeavored, for several years, to acquire land in Howard or Carroll Counties for the purpose of developing a Wildlife Demonstration Area in that region. Mr. Vaughn stated that the Commission would be glad to accept the property under the conditions stipulated and give it the name of "Thomas and Hugg Park".

After a discussion of the matter, the Board approved the acceptance of this property as recommended.

The Secretary brought to the attention of the Board a letter received from the Attorney General advising that the United States Government, through the Department of Interior, has concluded condemnation proceedings against several parcels of land in Dorchester County, involving some 500 acres, to be used for a wild life refuge as a part of the "Blackwater National Wild Life Refuge-Dorchester County". A search of the titles to this property reveals that the State of Maryland may have some interest in some of the lands because of faulty patents dating back as far as 1765. It was also stated that the Director of the Game and Inland Fish Commission had advised the Attorney General that the land is best suited for a game refuge and that the Department has/and is purchasing acreage for use as a migratory bird refuge in that vicinity.

After due consideration of the matter, the Board instructed the Secretary to advise the Attorney General that it is the wish of the Board that a Disclaimer be filed in this matter, disclaiming any interest the State might have in the land or in the moneys involved.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Board approved request of the Department of State Forests and Parks to purchase Lot 16-D of the Green Ridge Forest, at a cost of \$25.00, payable from the Forest Reserve Fund, as submitted in a letter dated September 24, 1948 written to the Secretary.

The Secretary brought to the attention of the Board a request received from the Department of State Forests and Parks for authority to purchase 17 orchard lots from Mr. Adam Lease, Keyser, West Virginia, for the Green Ridge State Forests in Allegany County, at \$2.50 per acre. The Department stated in its letter of September 9th that payment would be made in timber on State-owned land at the rate of \$10.00 per M on pine and \$8.00 per M for oak, with the timber to be scaled by a representative of the Department of State Forests and Parks.

This request was approved.

DEPARTMENT OF TIDEWATER FISHERIES:

Mr. Kirkman advised the Board that the Department of Tidewater Fisheries purchased 44 signs at a cost of \$132.00 from the wife of an employe. As the Board has ruled against the purchase of any supplies from a State employe, Mr. Kirkman requested a directive in this instance.

After due consideration, the Board felt it was unable to approve this purchase.

GENERAL EMERGENCY FUND:

Upon the recommendation of Mr. Kirkman, the Board approved the following allotments for the agencies shown, from the General Emergency Fund:--

- | | |
|--|-------------|
| 1- Board of Natural Resources, for the purpose of expanding the public information program of the Board through the publication of information. | \$2,075.00 |
| 2- Department of Tidewater Fisheries, to take care of commitments of the fiscal year 1948. | 6,654.99 |
| 3- Commissioners on Uniform State Laws, for this year's session of the National Conference of Commissioners on Uniform State Laws. | 300.00 |
| 4- Comptroller of the Treasury, to supplement current budget appropriations-- | |
| Income Tax Division, for equipment & salaries. | 92,504.00 |
| Retail Sales Tax Division, for salaries. | 22,000.00 |
| Alcoholic Beverages Tax Division. | 15,290.00 |
| 5- Department of Correction, for additional personnel which will eliminate the need for compensation to employees for holidays worked-- | |
| Maryland Penitentiary. | 29,931.00 |
| Maryland House of Correction. | 32,267.00 |
| 6- Division of Parole and Probation, for Senior Parole Officers, expenses for return of paroled prisoners, and purchase of additional office equipment. | 3,960.00 |
| 7- Maryland School for the Deaf, for salary increase. | 275.00 |
| 8- Department of Motor Vehicles, to make effective a portion of the suggestions made in the Griffenhagen report-- | |
| Division of Administrative Services. | 5,427.00 |
| Title Division | 9,736.00 |
| 9- Department of Budget and Procurement, for salary for Mr. Kirkman for six months. (See page 435) | 4,500.00 |
| 10- Water Pollution Control Committee, to supplement various budget items in accordance with letter of September 20, 1948. | 13,423.00 |
| 11- Miscellaneous Appropriation #2, Item #43, for removal of fallen trees at the Olds Soldiers' Confederate Home. | 174.00-175- |
| 12- Department of Motor Vehicles, revision and improvement of Stock Room for License Tags, etc. and moving Commercial Insurance Department to 3rd floor. | 1,500.00 |
| 13- Military Department, for payment bill of State Accident Fund for period Jan. 1 to June 30, 1948. | 5,540.00 |

LEASES:

- 1- Upon the recommendation of Mr. Kirkman, the Board approved the execution of a lease by Crownsville State Hospital with William B. Mason for 100 acres of farm land under a contractual agreement for raising and disposing of crops.
- 2- Upon the recommendation of Mr. Kirkman, the Board approved the execution of a lease by Crownsville State Hospital with Bernard Fischer for 40 acres of farm land under a contractual agreement for raising and disposing of crops.
- 3- Upon the recommendation of Mr. Kirkman, the Board approved lease of the Water Pollution Control Commission with Donald H. Garver, for a term of one year and ten months from September 1, 1948, at an annual rental of \$1,320.00.
- 4- The Board approved lease between the State Comptroller and O'Sullivan, Inc., for Offices 533-39, inclusive, of the O'Sullivan Building, Baltimore, for two years and five months from September 1, 1948, at an annual rental of \$4,425.75.
- 5- Upon the recommendation of Mr. Kirkman, the Board approved the request of the State Board of Barber Examiners for permission to assume the entire rental, in the amount of \$41.50 per month, for Room 208, of 17 Guilford Avenue, Baltimore.
- 6- Upon the recommendation of Mr. Kirkman, the Board approved renewal of the lease between Crownsville State Hospital and Joseph Fischer, covering 10 acres of farm land, on the same terms and conditions as the original lease, effective for one year from December 15, 1948.

MARYLAND TUBERCULOSIS SANATORIUM:

The Secretary brought to the attention of the Board a letter from Maryland Tuberculosis Sanatorium, dated September 9, 1948, advising of receipt of a check for \$222.05 plus a certificate for 4 shares of capital stock of Swift & Company registered in the name of the Maryland State Sanatorium, in accordance with request of Miss Mattie B. Deveraux who had been a patient at the institution.

The Board approved the acceptance of this check into the Legacies and Donations account of the hospital, and authorized the sale of the 4 shares of capital stock of Swift & Company

MILITARY DEPARTMENT:

The Board approved request of the Military Department for permission to employ an additional charwoman for the department's offices because of the increased work occasioned by the transfer of the department's Annapolis office to the Fifth Regiment Armory, in Baltimore.

MISCELLANEOUS:

- 1- The Secretary brought to the attention of the Board a letter received from the Attorney General, dated September 9, 1948, being a reply to an inquiry directed to him by the Secretary on September 2nd as to the responsibility of the Board of Public Works in acting on a request of the Annapolis Tercentenary Commission for a contribution of at least \$10,000 by the State to support the celebration of the 300th Anniversary of the Founding of the City of Annapolis. The Attorney General stated that it was his opinion the Board of Public Works could not contribute toward the expenses of the celebration out of the General Emergency Fund for money may not be paid out except pursuant to specific legislative authorization.

The Board felt it could be guided only by the opinion of the Attorney General in this matter.

- 2- The Secretary brought to the attention of the Board a communication received from Mr. Harrison Weber, of Bellport, New York, submitting his design for shore protection of properties by the use of his Jetty, as well as his services as a Consultant in the installation of such jetties.

After due consideration, the Board referred this matter to Mr. Funk for his information and consideration.

REGISTERS OF WILLS:

The Secretary brought to the attention of the Board a request received from Mr. John H. Bouse, Register of Wills for Baltimore City, for permission to write-off as uncollectible \$86.00, representing fees for the safekeeping of Wills, as set forth in report of the State Auditor, dated August 31, 1948, covering his examination of the accounts and records of Mr. Bouse's office.

The Board approved this request.

SPRINGFIELD STATE HOSPITAL:

The Secretary brought to the attention of the Board a letter received from Springfield State Hospital, dated September 27, 1948, in which the Board was requested to join in the execution of a deed conveying 8.2 acres of the hospital's land to the Board of Education for Carroll County. At a meeting held on May 29, 1946, the Board of Public Works authorized the hospital to negotiate with the Board of Education of Carroll County for the sale of this property, making whatever arrangements as to terms or consideration as the institution might feel reasonable and fair. The agreed upon sale price is \$1,500.00 with the Board of Education to pay all expenses incident to the transfer of this property, and also to pay the Attorney's fee in this case. With its letter of September 27, 1948, the hospital submitted the deed, approved by The State Law Department, for the conveyance of the property.

approved

The Board/the sale of this property and affixed their signatures to the deed submitted by the hospital.

STATE DEPARTMENT OF EDUCATION:

The Secretary brought to the attention of the Board a letter received from Dr. T. G. Pullen, Jr., State Superintendent of Schools, relative to the matter of paying the expenses of prospective employees (instructors, mainly) to come to the various State Teachers Colleges for interviews.

After a full discussion of the matter, the Board felt that it could not approve such a practice and requested the Secretary to advise Dr. Pullen that it would not be possible to compensate prospective employees for State Teaching Agencies for travel expense in coming for interviews.

STATE EMPLOYEES:

- 1- Mr. Kirkman advised the Board that he had looked into the matter of request of the Maryland Training School for Boys for permission to make payment to employees who were on duty on July 5, 1948, in the amount of \$127.34, and on September 6th and 13th, 1948, in the amount of \$184.25, as well as on May 31, 1948, in the amount of \$106.97. The Superintendent of the school states that he does not have sufficient help to permit giving days off for the holidays worked, due to vacancies at the institution.

After a discussion of the matter, the Board approved payment of the amounts set forth, it being understood that the institution has sufficient funds in the current budget to make these payments without applying to the General Emergency Fund, but with the understanding that the institution will comply in the future with the understanding that compensatory time for holidays worked is to be given in lieu of payment.

- 2- Mr. Kirkman stated that he had also looked into the matter of request made by the Department of Correction for authority to make payments amounting to \$8,952.57 for holidays worked by Guards at the Maryland Penitentiary during the fiscal year 1948. Sufficient funds have been reserved for these payments by the Department.

The Board authorized the payments which the Department desires to make, with the understanding that in the future the Department will comply with the ruling of the Board of Public Works that compensatory time be given for holidays worked. Further, that there should be no need for consideration of payment for holidays worked as the allotments approved from the General Emergency Fund to this Department for additional personnel should eliminate the need for employees to work on holidays.

3- After due consideration of the applications submitted by the Secretary, the Board approved extensions of sick leave in the following cases:--

- a. Maryland Tuberculosis Sanatorium - Mrs. Katie Dorsey, a further extension of three months from September 30, 1948. (Henryton)
- b. State Industrial Accident Commission - Miss Helen C. Kennedy, a further extension of two months, from September 1, 1948.
- c. Springfield State Hospital - James W. McDonald, a further extension from August 31 to November 30, 1948.
- d. Rosewood State Training School - Mrs. Virginia S. Weidman, from September 1st to November 30, 1948.

4- The Board approved request of the University of Maryland for permission to make payment to Elizabeth C. Adams for 20 days of accumulated vacation leave which it has been impossible to grant her and for her to take the remaining 6 days to her credit at one-day intervals, this employee being a Dietitian at the University Hospital.

5- The Secretary brought to the attention of the Board a letter dated September 10, 1948, received from the Attorney General relative to awards of the State Industrial Accident Commission against various State agencies and departments. ^{Workmen's Compensation} It was the recommendation of the Attorney General that the Budget include an allowance for the payment of such awards, and that as to the awards before the Board for consideration at this time, there is no reason why they may not be paid from the General Emergency Fund as contingencies for which no adequate provision has been made in the Budget. ^{Ca. 200,000}

In view of the opinion of the Attorney General, the Board ordered the payment of the awards authorized by the State Industrial Accident Commission up to this time and authorized the allocation of the necessary funds from the General Emergency Fund, as follows:-

Mrs. Helen A. Campbell's estate, this employee having been killed while on duty as a State Department of Health Nurse in Somerset County. *(See explanation below)	\$7,800.00
Lacy M. Vinson, temporary employe of Spring Grove State Hospital, who was injured on March 12, 1947 and suffered the loss of one eye. Award is \$20.00 per week for 160 weeks, for permanent partial disability, from June 16, 1947, the date on which Mr. Vinson returned to duty at the hospital.	3,200.00
E. Lee Kries, Chief Engineer, Department of Public Buildings and Grounds, for one-third loss of second (middle) finger, left hand, November 5, 1947. Award is \$20.00 per week for 8-1/3 weeks from November 5, 1947; plus doctor's bill approved by the Board.	166.66 38.00
*The award in the case of Mrs. Campbell is to be paid to Grace M. Adams, guardian of Nancy Lee Campbell, minor child of Helen Adams Campbell, deceased, at the rate of \$20.00 per week, payable weekly, for the period of 375 weeks, not to exceed \$7,500.00, as of March 7, 1948, and in addition thereto \$300 for funeral expenses.	

Second Injury Fund:-

Mrs. Helen A. Campbell award.	100.00
Lacy M. Vinson award.	10.00
E. Lee Kries award.	10.00
	<u>\$11,324.66.</u>

The members of the Board felt this money should be set up in a special account to be established on the books of the State Comptroller's Office to take care of claims where awards are made by the State Industrial Accident Commission, in order that these funds may not become confused with any other budget accounts of the State.

STATE PROPERTY:

1- Upon the recommendation of Mr. Kirkman, the Board approved request of the Department of Employment Security for permission to remove 72 chairs from the inventory of the department to the Maryland Training School for Boys.

- 2- Upon the recommendation of Mr. Kirkman, the Board approved the disposal of property no longer required in the State's business as follows:-

Clerk of the Circuit Court for Harford County	\$ 290.00
Comptroller of the Treasury	3,188.56
Water Pollution Control Commission	1.50
Frostburg State Teachers College	15.00
Maryland House of Correction	6,703.14
Crownsville State Hospital	200.00
Eastern Shore State Hospital	80.63
State Department of Health	10.00
Administrator of Loan Laws	901.76
Maryland State Reformatory for Women	311.53
State Roads Commission	110.00
Spring Grove State Hospital	1,543.58
Springfield State Hospital	2,934.68
Towson State Teachers College	2,009.20
Maryland Training School for Boys	2,413.00
Maryland Tuberculosis Sanatorium	1,390.53
University of Maryland	475.00
State Use Industries	950.00
State Use Industries	350.00
Maryland House of Correction	- - -
(Cow #212 died and body disposed of in consideration for prompt removal.)	
Crownsville State Hospital	650.00
State Board of Funeral Directors & Embalmers	22.50
Game and Inland Fish Commission	2,552.00
State Department of Health	10,611.00
	<u>\$37,713.61.</u>

- 3- Mr. Kirkman submitted to the Board a list of used furniture which has been distributed from the State House, Annapolis, to various State Agencies, dated September 14, 1948.

The Board approved the list as submitted.

- 4- See: Department of Budget and Procurement, these Minutes.

STATE ROADS COMMISSION:

- 1- The Secretary brought to the attention of the Board a letter received from Mr. Morris M. Brodsky, Assistant Chief Auditor of the State Roads Commission, relative to the outstanding Accounts Receivable of that Commission.

After a discussion of the matter, the Board deferred action until advice was received as to the recommendations of The State Law Department regarding these accounts.

- 2- After due consideration, the Board approved execution of the following deeds submitted by the State Roads Commission for approval, covering the conveyance of properties no longer required for the State's roads system:

To:-- J. Wm. Masser, of Frederick County, a portion of the former John W. B. Summers property in Frederick County.
 J. Roy Hambrger and Jeanette B. Hamburger, his wife, of land in Baltimore County.
 Gilbert J. Gillis and Edna M. Gillis, his wife, of land in Baltimore County.
 George Wm. Poulnot and Mary Louise Poulnot, his wife, of land in Baltimore County.

STATE RECORDS:

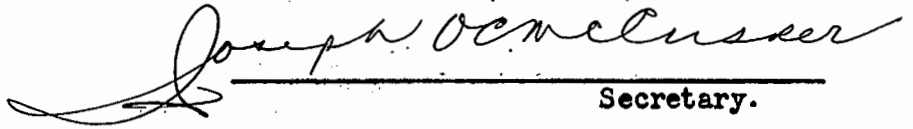
The Secretary brought to the attention of the Board request of the Department of Game and Inland Fish for permission to dispose of certain old records stored in the basement of the Munsey Building, Baltimore, up to and including the year 1942. These records were submitted to the State Archivist for review, and Dr.

Radoff had advised the Department that these records would not be desired by the Hall of Records for permanent storage.

After a discussion of the matter, the Board approved the disposal of these records, with the usual certificate of destruction being filed.

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.